2021/2022

**Department of Aeronautical and Aviation Engineering**

**AAE4002 Capstone Project**

General Information

(For the use by Capstone Project Students)

1. **Assessment Methods and Weighting**

According to the Subject Description Document of AAE4002 Capstone Project, the assessment methods and the weighting of assessments are as follows:

|  |  |  |
| --- | --- | --- |
|  | **Assessments** | **% Weighting** |
| 1 | Individual Reflective Essay | 10 |
| 2 | Interim Report | 20 |
| 3 | Final Report | 50 |
| 4 | Oral Presentation | 20 |
|  | Total | 100 |

|  |  |
| --- | --- |
| **Guidelines** | **Reference** |
| Individual Reflective Essay | Appendix 1 |
| Guidelines for preparing Interim Report | Appendix 2 |
| Interim Report Assessment | Appendix 3 |
| Guidelines for preparing Final Report | Appendix 4 |
| Final Report Assessment | Appendix 5 |
| Oral Presentation Assessment | Appendix 6 |
| Log Sheet | Appendix 7 |

1. **Allowance**

The maximum budget per capstone project per student is set at HK$1,500.

1. Schedule and Key Milestone Dates

For academic year 2021/2022, the schedule and key milestone dates of AAE4002 are tentatively set below. These dates must be carefully observed and recorded in your calendar or diary.

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| --- | --- | --- |
| **Schedule and Key Milestones** | **Date \*** | **Responsible Party** |
| 1. Release of capstone project guidelines | 25 August 2021 (Wed) | AAE General Office |
| 1. Official project commencement date | 30 August 2021 (Mon) | Academic Supervisors, Students |
| 1. Interim Report, Peer Assessment Form and Originality Report submission | 28 December 2021 (Tue) | Students |
| 1. Interim Report Assessment Form submission | 11 January 2022 (Tue) | Academic Supervisors, Independent Assessors |
| 1. Interim Report return to student | TBC | Academic Supervisors, Students |
| 1. Final report, Originality Report, Log sheet, Peer Assessment Form & Individual Reflective Essay submission | 14 April 2022 (Thu) | Students |
| 1. Project end date | 10 May 2022 (Tue) | Academic Supervisors, Students |
| 1. Oral Presentation | 11 May 2022 (Wed) | Academic Supervisors, Independent Assessors, Students |
| 1. Final Report Assessment Form submission | 12 May 2022 (Thu) | Academic Supervisors, Independent Assessors |
| 1. Oral Presentation Assessment Form submission | 12 May 2022 (Thu) | Academic Supervisors, Independent Assessors |

\* These dates may be subjected to minor changes. However, unless formally informed, the above dates are the official schedule of AAE4002.